

S-E-C-R-E-T

22 May 1963

MEMORANDUM FOR: Bureau Chiefs

FROM: Chief, FBIS

SUBJECT: Letter of Information

GENERAL

1. Support to Traveling Officials: Field bureaus filed pertinent items to the American Embassy, Karachi, as a service to Secretary of State Rusk during his visit to Pakistan, including references to his trip, Arab unity developments, and world developments affecting U.S. foreign policy. Selected items relating to the Laotian situation were relayed to Under Secretary Harriman via the London Bureau when Mr. Harriman visited Great Britain en route to Moscow for talks with Khrushchev. Representatives of the Department of State expressed appreciation for the way both services were carried out. The materials intended for Secretary Rusk were described as timely and in just the right quantity. [redacted]

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2. Tapes of Castro Speeches: In response to a request from the Voice of America, the London Bureau was asked to supply Headquarters with tape recordings of all live speeches by Fidel Castro while he is in the Soviet Union. East Coast Bureau plays these recordings over a direct line to VOA, and keeps a file of Castro speech recordings back to April 1959 when Castro became Prime Minister. [redacted]

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3. Series on Appearances of Soviet Leaders: The first in a monthly series of Radio Propaganda Reports tracing the announced public appearances of top Soviet leaders was issued as RS.57 on 3 May. They will be issued in the first week of each month and will be controlled Official Use Only. Their primary purpose will be to support the current priority studies of the stability of Khrushchev's position and the problem of succession. [redacted]

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4. Soviet Leadership Study: RS.56, "Signs of Conflict in the Soviet Leadership Since Cuba," drew complimentary comment from Ambassador Kohler in Moscow as a good synthesis of "what is known" on the extent of differences in the Soviet leadership. The report was cited in a second

Group 1  
Excluded from automatic  
downgrading and  
declassification

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Moscow Embassy telegram discussing Kommunist's apparent reversal of Khrushchev's line on the primacy of "economics" over "politics" in communist policy. RS.56 was also commended for "impressive clarity of analysis" in a memorandum from an Agency official. [redacted]

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5. Report on Sino-Soviet Conflict: CD.223, "The Sino-Soviet Conflict from September 1962 to Mid-March 1963," was utilized by the State Department's Bureau of Public Affairs as the basis for information on the conflict to be released to the press. [redacted]

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6. Report on Cuba: The sixth in the Radio Propaganda Report series on Cuban media, issued as CD.226, covered Havana propaganda surrounding the Continental Congress for Solidarity with Cuba held in Niteroi, Brazil. In response to a request from Assistant Secretary of State for Congressional Affairs Dutton, permission was given to make the fourth report in this series available to Congress for possible inclusion in the Congressional Record. [redacted]

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7. Laotian Hostilities: Eight propaganda analysis items on the FBIS Wire traced developments in Soviet, Chinese Communist, North Vietnamese, and Lao dissident propaganda relating to the critical situation in Laos. These items were used by INR, Department of State, in preparing briefings for the Secretary. [redacted]

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8. Daily Report Supplement: A Daily Report supplement published 19 April contained material on the second plenum of the SED Central Committee. [redacted]

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9. Congressional Use of FBIS Material: Three more congressmen were added to the list of recipients of the unclassified Daily Report: Representative Ogden Reid of New York, Representative Roman Pucinski of Illinois, and Senator Kuchel of California. Congressman Pucinski wrote that he finds the material "of extreme interest;" Congressman Reid, member of the Government Operations Committee, subsequently levied several requests on FBIS for inciting broadcast items from the United Arab Republic. Some of this material was written into the Congressional Record at the request of Senator Gruening of Alaska, with excerpts quoted extensively in the U.S. press. In his request for the "White Book," Senator Kuchel said "this daily digest would be of immense informational value." [redacted]

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10. Free World Discards: Arrangements were made to supply the new Military/Free World Branch of ORR with discards of Free World materials in support of its expanding analysis of nonbloc subjects. [redacted]

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11. Press Scrutiny: In April 86 percent of Daily Report pages were devoted to radio broadcast material and 14 percent to press scrutiny. [REDACTED]

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FIELD OPERATIONS AND ENGINEERING

12. Schedule Changes: The Broadcast Information Section received excellent support from all bureaus during the recent schedule changes of both Moscow and Peking Radios. It would be helpful if Cruising Monitors would always follow up announced program changes, particularly those of Communist broadcasters, by informing BIS whether the change actually takes place or not. [REDACTED]

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13. Broadcasting Stations of the World: Material for the 18th edition of Broadcasting Stations of the World was delivered to the Printing Services Division 6 May. There will be a total of 1,564 informational pages in the three books which will be published some time after 1 July. [REDACTED]

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14. Special Projects: Expansion of the Okinawa Bureau BOQ/club dining room and kitchen was completed during April. Extensive overhaul of the antennas at the Okinawa Bureau was 95% complete at the end of the month. The Tokyo Bureau and USIS Tokyo have contracted for a new antenna system atop Embassy Annex 1. [REDACTED]

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ADMINISTRATION15. Official Visits:

a. Messrs. Roger G. Seely, Chief, FBIS, and [REDACTED] Chief, Engineering Staff, visited the Saigon, Okinawa, Tokyo, Hokkaido, and West Coast Bureaus 28 February - 25 March. Mr. Seely visited the East Coast Bureau 23 April.

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b. [REDACTED] Deputy Chief, FBIS, visited the African, Mediterranean, Austrian, German, and London Bureaus 8 April - 14 May.

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c. [REDACTED] Chief, Administrative Staff, visited the Key West Bureau 6 - 9 May.

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16. Fitness Report Copies: Only the original and one copy of Fitness Reports need be forwarded to Headquarters in the future.

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17. Requisitions: The estimated total dollar value of items requisitioned should be entered on the requisition form. Those bureaus using requisition Form 88 dated 12-60 should enter the total in the "Budget Certification" section in the upper right portion of the form. Bureaus using Form 88 dated 1 Feb. 55 should enter the total at the extreme right of the "Remarks" (of Operating Division) section.

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18. Requests for Travel Orders: Bureaus are requested to be specific in requests for travel orders and travel plans so amendments may be kept to a minimum. The officially designated home leave point, birth dates of children and other such data should be included in the requests.

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19. Travel Vouchers: Bureaus are also requested to provide Headquarters with an original and three copies of all travel vouchers.

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20. PAMA Insurance: The Parents Associated Medical Assurance plan which provides hospitalization and surgical insurance coverage to eligible parents or step-parents and parents-in-law of American employees--described in [redacted] will be effective beginning 1 June 1963; however, employees have until 30 June to make application. The insurance will be effective upon approval of applications received after 1 June. Full payments for the month of June should be enclosed with all applications unless it is indicated on a separate paper that coverage is not desired until 1 July. An employee will be notified only if his application has been disapproved. Payments may not be made by payroll deductions. [redacted]

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21. Regulatory Issuances: The following regulatory issuances were disseminated: [redacted]

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OFFICIAL USE ONLY

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EDITORIAL

1. Soviet Place Names: Style and spelling of USSR place names are determined by the NIS Gazeteer. The following are the correct spellings of names often rendered incorrectly in field copy:

Alma-Ata	Kuybyshev
Kyzyl-Orda	Makhachkala
Ulan-Ude	Groznyy
Yoshkar-Ola	Tselinnyy
Vilnius	

2. NOVOSTI: The preferred shortened form of Novosti Press Agency is NOVOSTI, not APN, which is easily confused with authorized abbreviations for other press agencies such as ADN and AFP.

3. Editor's Notes: "Editor's Note:" and "--Ed." are the correct style for editorial notes in copy. Recently there have been many incorrect variations, such as "Ed. Note" or "Ednote."

ADMINISTRATION

1. New Employees

Assignment

Teletypist  
East Coast Bureau

Editor, TIU,  
Editorial Branch

Typist  
Editorial Branch

Typist  
Editorial Branch

STAT

2. Reassignments

From

To

Editor  
London Bureau

Editor, Wire Service  
Section, Editorial Branch

STAT

Editor  
Key West Bureau

Multi-Monitor  
East Coast Bureau

STAT